

**No. A-43011/22/2013-Estt.**  
**Government of India**  
**Ministry of Consumer Affairs, Food & Public Distribution**  
**Department of Consumer Affairs**

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Krishi Bhawan, New Delhi.  
Dated the 29<sup>th</sup> April, 2024.

**Office Order**

With the approval of Competent Authority, in partial modification to this Dept.'s Office Order of even no. dt. 16.01.2024 and consequent upon transfer of Sh. Sanjay Kaushik, Deputy Director from this Dept., Sh. Rajiv Kumar, Deputy Director is hereby appointed as a member of the Internal Complaints Committee (ICC) of this Dept. constituted under the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 in his place.



**(Tamoghna Chaudhuri)**  
**Under Secretary to the Govt. of India**

**Copy to:**

1. Ms. Lalramdinpuii Renthlei, Joint Director and Chairperson, ICC, DoCA.
2. All members of the ICC, DoCA.
3. PSO to Secy (CA)/PPS to AS (CA)/Sr. PPS to Sr. EA/PPS to JS (CA) /PPS to EA/PPS to Adviser (Cost).
4. All staff of this Dept. through KMS of e-office.
5. NIC Division with request to upload this O.O. on Dept.'s website.

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Krishi Bhawan, New Delhi.  
Dated the 16<sup>th</sup> January, 2024.

**Office Order**

With the approval of Competent Authority, the Internal Complaints Committee (ICC) of this Department under the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 is reconstituted as follows:

- i. Ms. Lalramdinpuii Renthlei, Joint Director - **Chairperson**
- ii. Smt. Kalyani Raj, President, All India Women's Conference (AIWC) - **Member (NGO Representative)**
- iii. Smt. K. Mahendran, Under Secretary - **Member**
- iv. Sh. Sanjay Kaushik, Deputy Director - **Member**
- v. Smt. Neeti Kapoor, Senior Statistical Officer - **Member Secretary**

2. The ICC will also function as a Women's Cell in this Department which will broadly cover the following areas:

- (a) To attend and coordinate the action for improvement of working conditions of women employees in the Department;
- (b) To attend and expedite action on the complaints received from the women employees;
- (c) Other general areas concerning the welfare of women employees.

3. The ICC should ensure time bound treatment of complaints for redressal of the grievance made by women employees. It may make an annual report to the Department and action taken by them.

4. The women employees of the Department may give suggestions in connection with the improvement of their working conditions etc. to the above Women's Cell.

5. The ICC may meet once in a quarter even if there are no complaints and may also have interaction with officials of the Department from time to time with a view to understand their problems and find solutions.

6. This supersedes all previous Orders of constitution of the ICC issued by this Department.



**(Bal Krishna Thakur)**  
**Under Secretary to the Govt. of India**

**Copy to:**

1. Chairperson and all members of the ICC, DoCA.
2. PSO to Secy (CA)/Sr. PPS to Sr. EA/Sr. PPS to JS (Estt.)/PPS to JS (CA)/PPS to EA/PPS to Adviser (Cost).
3. All Officers/Staff of this Dept. through KMS of e-office.
4. NIC Division with request to upload this O.O. on Dept.'s website.